

# Privacy Policy

## I.

### Opening Provisions

1. The Data Controller pursuant to Article 4(7) of Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (“**GDPR**”) is CZ testing institute s.r.o., ID No.: 05222851, with its registered office at Sokolovská 637/31, Nový Jičín (“**Controller**”).
2. Contact details of the Controller:
  - Address: Sokolovská 637/31, Nový Jičín
  - E-mail: [cztesting@cztesting.cz](mailto:cztesting@cztesting.cz)
  - Phone: +420 730 542 611
3. Personal data mean any information relating to an identified or identifiable natural person; an identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier, or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural, or social identity of that natural person.
4. The Controller has not appointed any data protection officer.

## II.

### Sources and Categories of Processed Personal Data

1. The Controller processes personal data you have provided to it or personal data that the Controller has obtained on the basis of the fulfilment of your purchase order.
2. The Controller processes your identification and contact details and data necessary for the performance of the contract.

## III.

### Legal Reason and Purpose of Personal Data Processing

1. The legal reason for the processing of personal data is
  - the performance of the contract between you and the Controller under Article 6(1)(b) of the GDPR,
  - the legitimate interest of the Controller in providing direct marketing (in particular for sending commercial messages and newsletters) under Article 6(1)(f) of the GDPR,
  - Your consent to processing for the purpose of providing direct marketing (in particular for sending commercial messages and newsletters) pursuant to Article 6(1)(a) of the GDPR in conjunction with Section 7(2) of the Act No.

480/2004 Coll., on certain Information Society Services, if no goods or services have been ordered.

2. The purpose of the processing of personal data is
  - to process your purchase order and exercise the rights and fulfil the responsibilities arising from the contractual relationship between you and the Controller; the purchase order requires personal data necessary for its successful completion (name and address, contact details), provision of personal data is a necessary requirement for the conclusion and performance of the contract, as the contract cannot be concluded or performed by the Controller if personal data are not provided,
  - to send commercial communications and conduct other marketing activities.
3. The Controller is not involved in automated individual decision-making within the meaning of Article 22 of the GDPR. You have given your explicit consent to such processing.

#### **IV.**

##### **Data Retention Period**

1. The Controller retains personal data
  - for the period necessary for the exercise of rights and fulfilment of obligations arising from the contractual relationship established between you and the Controller and for the exercise of claims under such contractual relationships (for a period of 15 years following the termination of the contractual relationship).
  - until the consent to the processing of personal data for marketing purposes is revoked, for a maximum of 10 years if personal data are processed under a consent.
2. Upon the lapse of the retention period, the Controller shall erase the personal data.

#### **V.**

##### **Recipients of Personal Data (Subcontractors of the Data Controller)**

1. Recipients of personal data are partners
  - involved in the delivery of goods / services / payment processing under the contract,
  - involved in the provision of the services,
  - providing marketing services.
2. The Controller does not intend to transfer the personal data to a third country (non-EU countries) or to an international organisation. The recipients of personal data in third countries are providers of mailing services / cloud services.

## **VI.**

### **Your Rights**

1. Under the conditions set out in the GDPR, you have
  - the right to access your personal data pursuant to Article 15 of the GDPR,
  - the right to rectify your personal data pursuant to Article 16 of the GDPR or to restrict processing pursuant to Article 18 of the GDPR.
  - the right to erase your personal data pursuant to Article 17 of the GDPR.
  - the right to object to processing pursuant to Article 21 of the GDPR, and
  - the right to data portability pursuant to Article 20 of the GDPR.
  - the right to withdraw your consent to processing in writing or electronically using the address or e-mail of the Controller specified in Article III of this Privacy Policy.
2. You shall also have the right to file a complaint with the Office for Personal Data Protection if you believe that your privacy has been violated.

## **VII.**

### **Personal Data Security Conditions**

1. The Controller declares that it has taken all appropriate technical and organisational measures to secure the personal data.
2. The Controller has taken technical measures to secure data storage products and personal data repositories in paper form, in particular the use of the secure HTTPS protocol, antivirus software and firewalls.
3. The Controller declares that personal data can only be accessed by persons authorised by the Controller.

## **VIII.**

### **Final Provisions**

1. By submitting a purchase order from the online order form, you acknowledge that you have read the Privacy Policy and that you accept it in its entirety.
2. You give your consent to this Privacy Policy by ticking your consent via the online form. By ticking your consent, you acknowledge that you have read the Privacy Policy and that you accept it in its entirety.
3. The Controller is entitled to amend this Privacy Policy. The Controller shall publish each new version of the Privacy Policy on its website and, at the same time, shall send you the new version of the Privacy Policy to the e-mail address you provided to the Controller.

This Privacy Policy comes into effect on 25 May 2018.